

Kiwanis Special Games

What Do Volunteers DO?

Presented by the Kiwanis Club of Division 1234 Special Games

***Thank you for volunteering for the Kiwanis Special Games!
West Valley College, 14000 Fruitvale Ave., Saratoga 95070***

This description is included in the "Community Volunteer" packet. The packet, all its individual documents, the SG video, and much more are available for download at the SG website: www.kiwanisspecialgames.org

START TIME – Arrive by 9:00 AM, the date of the event can be found on the cover sheet of this packet.

REGISTRATION -- The Registration table at the front entrance is the nerve center of the Games. Check in, identify who you are, and pick up and wear your yellow shirt if you are a first time volunteer. All specific tasks are assigned at the registration desk, and with a few exceptions, they are done dynamically, so you won't know for sure what your job will be till you get there.

There are two general areas ...

EVENT MANAGEMENT -- Helping to run one of the 18 Events on the field: greeting arriving athletes; getting them organized to compete; coaching and running the contests; organizing equipment; handling the awards process after each contest; packing and cleaning up after the Games.

GROUP LEADERSHIP -- Being assigned (along with other responsible adults) a Group of (usually) about 5 or 6 athletes to conduct around the field to the several events they will visit. Keeping track of all Group members; deciding where to go next; reassuring and coaching athletes before and through the Event; leading the Group in cheering on competing members; adding weight, formality and importance to the awards ceremony & congratulating every athlete after every contest; bathroom runs; trips to the nurse's station if necessary; keeping everyone hydrated.

ALSO -- Before the Games get started there is a huge amount of setup going on all over the field. If you arrive and get checked in early look around at the teams working on obvious projects, and offer help where it's needed.

VERY IMPORTANT -- Before the games begin, in addition to your formal assignment, all volunteers are engaged in the Parade of Athletes (see the program). We line both sides of the track with yellow shirted volunteers, cheering the athletes on as they proudly parade past, grouped by their schools.

FINALLY -- Everybody please help clean up. Both the field and the "campground" where the schools set up their base camps. We are guests of the College, and we want to leave it spotless.

Have fun, carry a Track Map & wear a hat!