

# ***Kiwanis Special Games***

## **Get ready!!**

Presented by the Kiwanis Club of Division 1234

***Thank you for participating in the Kiwanis Special Games !***  
***West Valley College***

The packet contains everything you need to make the Kiwanis Special Games an especially memorable occasion for the club. The Games depend on the whole Division turning out to help. It's easy work, but extremely rewarding. In my experience as a club member, this event is the purest form of the Kiwanian spirit at work.

### ***DO THIS TONIGHT:***

**CONTACT SHEET.** Please fill out and be sure it gets back to us -- one per club.

### ***DO THIS NEXT WEEK:***

**CONFIRM YOUR CLUB CONTACT.** Identify a chairperson within your club to manage recruitment. We will work directly with the contact you name.

**NAIL THE DATE .** At your next club meeting, and in the next publication of your club newsletter, please remind all members to reserve the date.

**LIKE SG on FACEBOOK.** Encourage all club members to "Like" the Special Games Facebook page to stay up to date and receive all SG notifications.  
([www.facebook.com/KiwanisSpecialGames](http://www.facebook.com/KiwanisSpecialGames))

**CONTRIBUTE.** This would be a good time to make your club's SG donation. These are the months when the bills come in.

## ***DO THIS in MARCH:***

**GO TO THE WEBSITE**, [www.k-sg.org](http://www.k-sg.org). On the **DOWNLOAD** page, ask all members to review the "Adult Club Packet -- Div. 12", then under "INDIVIDUAL EVENT INSTRUCTIONS", the specific instructions for your Division's Events (Nerf Archery, Beach Ball Soccer, Bean Bag Throw, Tennis Ball Target).

**PITCH THE EVENT.** Please schedule a club meeting just before the games to review and prepare for the club's activity at the Games.

**SHOW A VIDEO.** At that meeting, show one of the Games' compelling videos. Links are on the **NEWS** page. Distribute tissues beforehand.

**FIND THE T-SHIRT.** Ask all members to rummage through the closet now, and locate their yellow T-shirt from last year. The yellow shirts are undated, and we intend to use them forever. It's an important cost saving, and funds are tight.

## ***DO THIS EVERY WEEK:***

**REMIND MEMBERS** about: the date, signing up, the T-shirt, reviewing the documents.

## ***BEFORE THE GAMES:***

**REMIND** members to wear their yellow T-shirt from last year. The Event Descriptions will outline staffing requirements for your Division's Events. The Games are labor-intensive, and we can use all the help we can get. Bring all the members you can, but if you need more workers to help staff your event, we will find you the help you need at the Games.

**SHADE SHADE SHADE SHADE !** The field is very exposed. If your clubs or your members own 10x10s, please consider bringing them. I doubt we could ever have too many. Be sure to take it with you after the Games.

## ***GAME DAY:***

**BRING:** T-shirt, copy of the Adult Packet, a copy of the specific Event instructions.

See "How to Run Your Event" in the packet. Setup team: 8:00 AM sharp. All others, 9:00 AM, at our new venue, **WEST VALLEY COLLEGE, SARATOGA**. Allow 15 minutes for parking. (Enter off of Fruitvale Ave. See parking info & map in packet.) All volunteers must sign in at the Volunteer Registration Table, and (if needed) pick up their yellow T-shirt. Please wear your yellow T-shirt from last year if you have it. Hat, sunblock, shades etc. too. You'll be done by about 1:30 PM.

**THANKS!**

The Special Games Team – [www.kiwanisspecialgames.org/contact-us](http://www.kiwanisspecialgames.org/contact-us)

# *Kiwanis Special Games*

## **EMERGENCY!**

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**WANDERERS** -- Unaccompanied athletes are never OK. Keep alert for wanderers, especially if you are working an event near the perimeter. Intercept, and call Athlete Services. All athletes have sticky labels on their shirts identifying their group and school. Athlete Services and Volunteer Registration have an index of who should be where. Athletes can always be brought to the Medical Center or Athlete Services for help resolving problems.

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**INJURY?** -- Go to the Medical Station

**LOST AN ATHLETE?** – Go To Announcer Stand

**FOUND AN ATHLETE?** -- Go To Announcer Stand

**NEED TO LOCATE AN ATHLETE?** -- Go To Announcer Stand

**ANY OTHER EMERGENCY** – Dial 9-1-1

**RAIN!** -- Head for the sheltered walkways surrounding the athletic buildings!

If it starts raining listen for announcements. If it's raining really hard, and there's nothing coming out of the PA system, it's probably shorted out. Use common sense. When it's time to go, it will be obvious. Carefully, but as rapidly as possible, get yourself, and all those in your charge to the sheltered walkways surrounding the athletic buildings. Depending on circumstances, we may wait it out, or we may decide to recall the buses. But we will be out of the driving rain.

Take responsibility for the care and comfort of those around you.

# CLUB/EVENTS SG

	De Anza	Los Altos	Menlo Park	Mountain View	Palo Alto	San Carlos	San Francisco	S. San Francisco	San Mateo	Silicon Valley	Woodside Terrace	Almaden Valley	Campbell	East San Jose	Fremont	Los Gatos	Milpitas	Morgan Hill	San Jose	Santa Clara	West San Jose	Willow Glen	
10 Yard Dash (#10)							X	X															
25 Yard Dash (#9)							X	X															
50 Yd Dash (#17)			X																				
100 Yd Dash (#6)			X																				
Beach Ball Soccer (#18)												X						X			X		
Bean Bag Drop (#12)										X									X				
Bean Bag Throw (#8)													X										
Flag Relay (#5)											X												
Figure 8 (#13)						X																	
Frisbee Throw (#4)																X							
Hit The Cans (#1)				X																			
Nerf Archery (#7)													X										
Obstacle Course (#2A)																							X
Obstacle Course (#2B)											X												X
Skittle Bowl (#11)																					X		
Slalom (#14)						X																	
Steeplechase (#16)	X								X														
Softball Throw (#15)					X																		
T-Ball Target (#3)															X		X						

# WHERE'S MY STUFF?

- 18 Beachb'l Soc'r — ✕
- 17 50 Yard Dash — ✕
- 16 Steeplechase — ✕
- 15 Softball Th'w — ✕
- 14 Slalom — ✕
- 13 Figure 8 — ✕
- 12 Beanbag Drop — ✕
- 11 Skittle Bowl — ✕
- 10 10 Yard Dash — ✕
- 09 25 Yard Dash — ✕
- 08 Beanbag Th'w — ✕
- 07 Nerf Archery — ✕
- 06 100 Yard Dash — ✕
- 05 Flag Relay — ✕
- 04 Frisbee — ✕
- 03 T'ball Target — ✕
- 02 Obstacle C'rse — ✕
- 01 Hit The Cans — ✕

Staging Areas are set out, in order, along the track, from the announcers station. Events by number along the straight, other gear by alpha, along the turn.

Registration — ✕  
 Blue Shirts — ✕  
 Shirts,  
 Chairs,  
 Tables

Destination  
 On the  
 GREEN tag

- Water — ✕
- Trash — ✕
- Podiums — ✕
- Medical — ✕
- Group Signs — ✕
- Signs — ✕
- Field Markers — ✕
- Flags — ✕

MC  
 ✕ — Announcer

Truck

Buses →

## Staging Map

# ***Kiwanis Special Games***

## **~~ Program ~~**

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**8:00 -- Volunteer Registration & Pick up materials, set up Events**

**9:00 -- Group Leader Training**

### **Opening Ceremony**

**9:15 -- Call to Order**

**9:20 -- Parade of Schools -- Official Parade Starter**  
**Torch Bearer -- Special Games Athlete**  
**Flag Bearer -- Special Games Athlete**  
**The Special Games Banner -- Special Games Athletes**  
**Kiwanis Banner -- Special Games Athletes**

**10:00**

**Welcome Athletes**  
**Welcome to the whole Kiwanis Community**  
**Gov. CalNevHa District, Kiwanis International or Designee**  
**Welcome Volunteers -- Lt. Gov. Div. 12 & Lt. Gov. Div. 34**  
**Pledge of Allegiance**  
**National Anthem**  
**Special Games Oath -- Special Games Athlete**  
**Games Declared Open**

### **The Games**

**10:15 Athletes Assemble in Groups**  
**10:30 Games Begin**  
**12:00 Games End**  
**12:30 Clean Up/Truck Load**

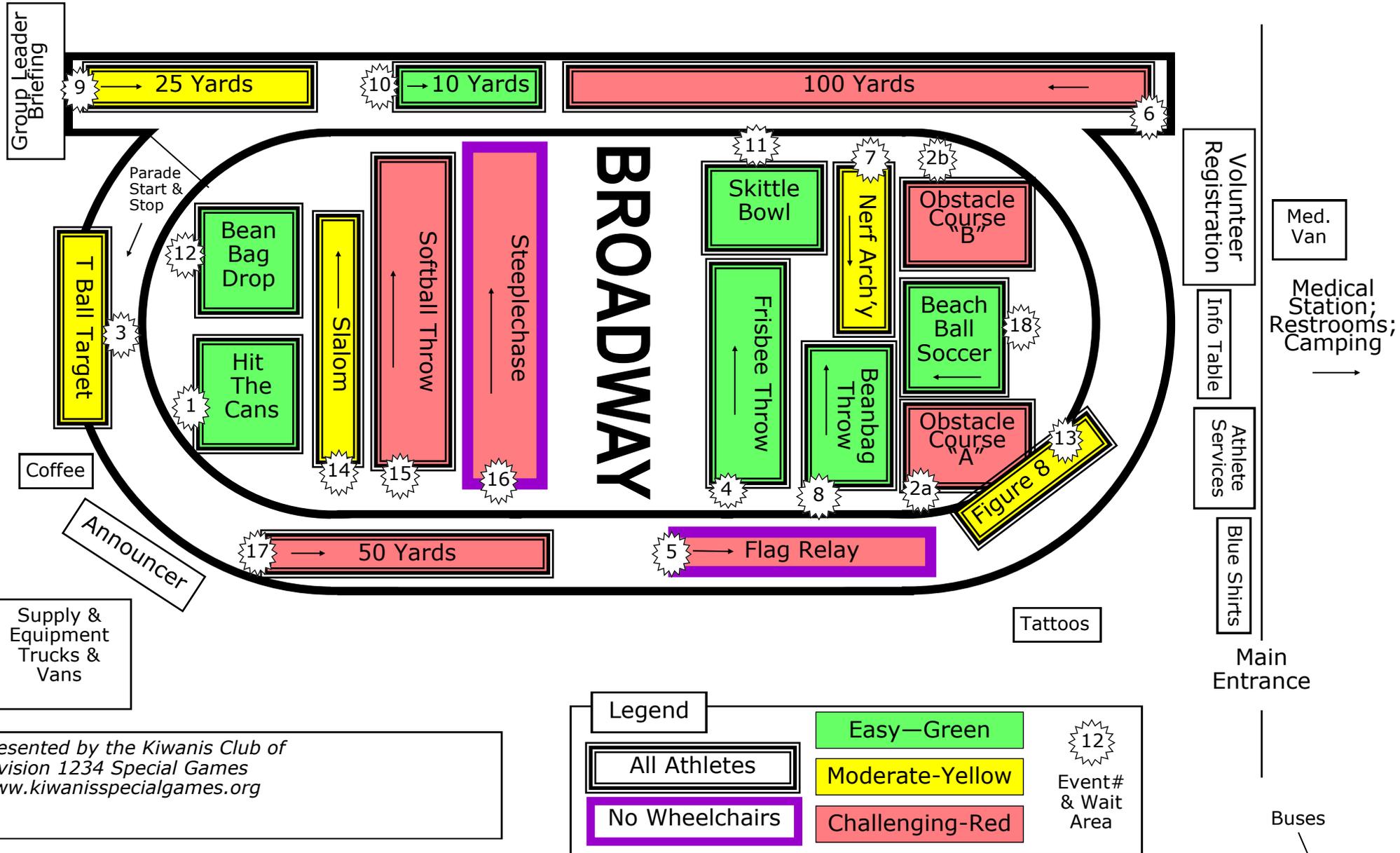
### **Closing**

**12:00 Closing Remarks**  
**12:35 Lunch with School Groups**  
**2:00 Campground Closes**

# The TRACK MAP!

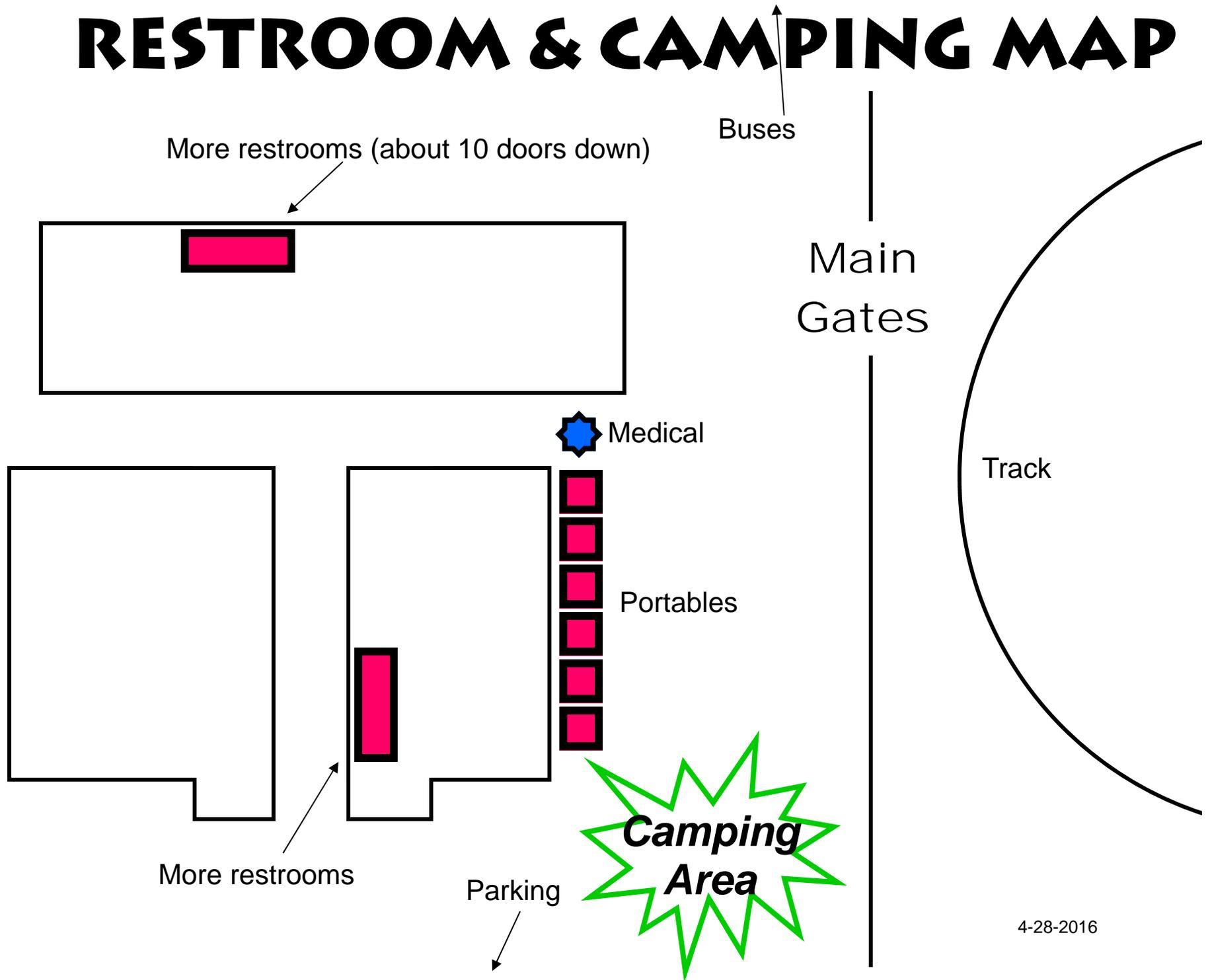
(V. 3-11-21)

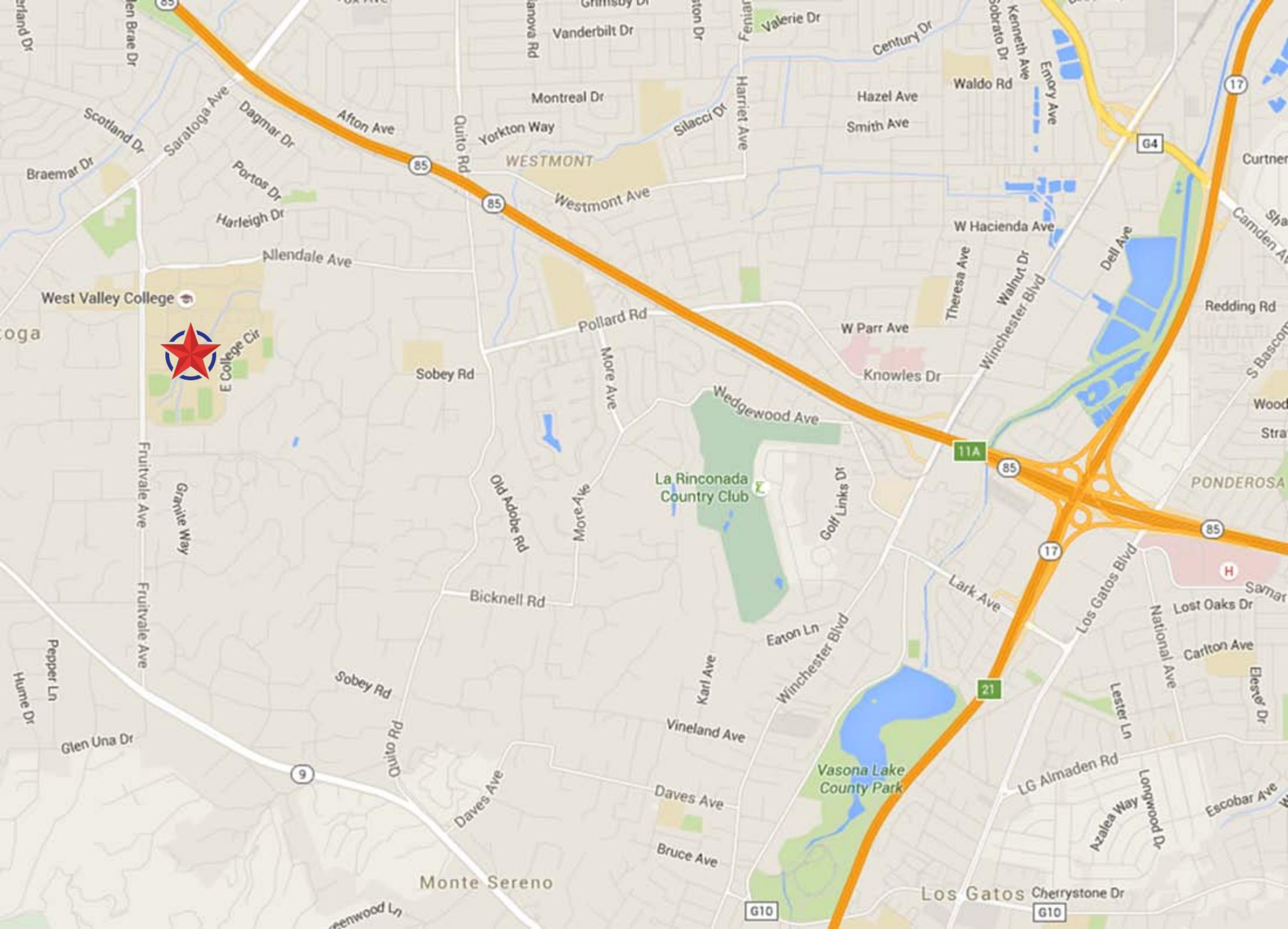
Parking ↗



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[www.kiwanisspecialgames.org](http://www.kiwanisspecialgames.org)

# RESTROOM & CAMPING MAP





West Valley College

E College Cir

WESTMONT

PONDEROSA

La Rinconada Country Club

Vasona Lake County Park

Monte Sereno

Los Gatos



### LEGEND

#### SCIENCES

- AAS - Applied Arts and Sciences
- CE - Community Education
- CH1 - Child Development Center and Office
- CH2 - Child Development Centers
- SM - Science and Math
- NWP - North Walk Portables
- TC - Technology Center
- V - Village 1-19
- ★ - Division Offices

#### CENTRAL CAMPUS

- AD - Administration Building
- AJ - Administration of Justice
- A&R - Admissions and Records, Financial Aid
- BKS - Bookstore
- BU - Business Division
- CC - Campus Center
- CO - Counseling
- DESP - Disability and Educational Support Program
- EOPS - Extended Opportunity Program and Services
- FOX - Fox Center
- HS - Health Services
- LS - Learning Services
- ★ - Division Office

#### LIBERAL ARTS

- AL - Art Lab
- ART - Art Studios
- DMC - Digital Media Center
- FA - Fine Arts
- LA - Language Arts
- LIB - Library
- MU - Music
- SS - Social Science
- TA - Theater Arts
- TU - Tutorial and Assessment Centers
- TV - TV/Recording Studio
- WC - Writing Center
- ★ - Division Offices

#### ATHLETICS

- GOLF - Golf Cage
- PE - Physical Education
- ★ - Division Office

#### CAMPUS SERVICES

- IS - Information Systems
- PD - Police Department
- W&F - Warehouse and Facilities

- P - Parking Machine
- D - Disabled Parking
- M - Motorcycle Parking
- F - Faculty/Staff Parking
- X - Drop Off Area
- V - Visitor Parking

**Pardon Our Adjustments!**  
Check [westvalley.edu](http://westvalley.edu) for construction updates.



# **Kiwanis Special Games**

West Valley College

## **Parking Instructions**

**Look at the attached campus and regional maps --  
(also available here):**

**<http://lakc.netfirms.com/sg/DL/WV.PDF>**

**<http://lakc.netfirms.com/sg/DL/2WV.PDF>**

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**Most commonly, you will be going South on Fruitvale (bottom of the campus map, left to right).**

**Be in the left of the 2 lanes after you pass Allendale, and look for the blue text "Special Games Parking" signs and parking officials that will direct you into one of the left turns into campus parking.**

**Park tight and fill every slot.**

**Leave the Parking Pass on your dashboard.**

**The path from the corner of Lot 5 at the intersection of Athletics Way and West College Circle leads down to the track.**

***Please Carpool -- Parking is tight***

Lots 4 & 5 -- athletes & all volunteers

# **KIWANIS SPECIAL GAMES**

West Valley Parking Permit

Place on dashboard

*Thanks for Volunteering - You make the Special Games work!*

Lots 4 & 5 -- athletes & all volunteers

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